

Scottech Work Health and Safety (WHS) Policy Summary

Statement

Scottech, part of the OTS Group, is committed to providing a safe working environment for all employees, contractors, visitors, and others affected by our operations. We aim to eliminate or minimize health and safety risks, comply with the Work Health and Safety Act 2020 (WA) and WHS Regulations 2022 (WA), and foster a proactive safety culture to prevent workplace injuries and illnesses.

Objective

To prevent workplace injuries and illnesses, ensure compliance with Western Australian WHS legislation, and promote proactive health and safety management.

Scope

This policy applies to all employees, contractors, subcontractors, and visitors at Scottech workplaces, including offices, workshops, and project sites.

Policy Elements

- Leadership & Responsibility: Management integrates WHS into business decisions, and all personnel are responsible for compliance (WHS Act 2020 s.19, s.28, s.29).
- Risk Management: Regular risk assessments identify, assess, and control hazards, with processes reviewed after incidents or changes (WHS Act 2020 s.17, s.18; WHS Regs 2022 r.32).
- Compliance: Scottech prioritizes safety, meeting or exceeding WHS Act 2020 and related regulations.
- Safe Work Practices: Safe procedures, including emergency response and incident reporting, are developed and accessible via the Landax system (WHS Act 2020 s.81).
- Training & Competency: Employees receive induction and ongoing WHS training, with competency assessments ensuring safe task performance (WHS Act 2020 s.19).
- Consultation & Communication: Workers are consulted via safety committees and meetings, with mandatory reporting of incidents and hazards (WHS Act 2020 s.49; WHS Regs 2022 r.38).
- Plant, Equipment & Substances: Safe use, handling, and storage of equipment and substances, with labelled hazardous chemicals and safety data sheets (WHS Act 2020 s.22; WHS Regs 2022 r.40, Chapter 7).
- Continuous Improvement: WHS performance is reviewed regularly, benchmarking against industry standards to adopt best practices.
- Health & Wellbeing: Physical and psychological health is prioritized, with adequate supervision in high-risk environments to ensure worker safety (WHS Act 2020 s.19).
- Enforcement: Non-compliance may lead to disciplinary action per the Disciplinary Policy (WHS Act 2020 s.28).
- Implementation: The policy is communicated through induction, training, and the Landax system.

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Mark Fraser

Managing Director

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| Responsible: Mark Fraser | Approved by: Mark Fraser | |
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